

**AGENDA**  
**DANDENONG CRANBOURNE Sub Branch Inc.**  
**ANNUAL GENERAL MEETING**

**DAY and DATE: Sunday 18<sup>th</sup> October 2020**

**TIME: 10:30AM**

**HELD at: Dandenong RSL Sub Branch, 44 – 50 Clow St, Dandenong Vic 3175**

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**1. Pledge of Allegiance** President

Pledge of Allegiance. Said by all present I **(member name)** do hereby swear allegiance to the Commonwealth of Australia and its people and do hereby subscribe to the Constitution of the Commonwealth of Australia and the Constitution of the Returned & Services League of Australia.

**2. Welcome** President

**3. Vales** President

**4. Silent Tribute / ODE** President

**5. Attendance (Members, Guests, Speakers, Visitors)** Secretary

**6. Apologies** Secretary

**7. Conflicts of Interest** President

**8. Confirmation of Previous AGM Minutes** Secretary

**9. Business arising from Previous Minutes** President

**10. President's Report** President

**11. Treasurer's Report** Treasurer

- Financial Statements (*including Women's Auxiliary/Sub Clubs Financial Statements*)
- Auditors Report (*if applicable*)

**12. Charitable Activities Report**

- Report on Welfare & Commemorative Activities
- List of Donations

**13. Other Reports**

- Secretary
- House & Finance Committee
- General Manager
- Women's Aux / Sub Club Reports
- Membership
- Social Groups

14. Appointment of Returning Officer and Scrutineers
15. State Executive Election Vote.

**AGENDA     DANDENONG CRANBOURNE Sub Branch Inc.**

16. Election of Office Bearers, Returning Officer Mr Adam Rogers
17. Endorsement of Advocates, Pension and Welfare Officers
18. Appointment of Auditor
19. Confirmation of Bank Signatories
20. **First Ordinary Resolution**

That members approve an honorarium of \$2000 for the President

Members acknowledge that the benefit above is not available to members generally

21. **Second Ordinary Resolution**

That members approve an honorarium of \$1000 for the Vice President (2)

Members acknowledge that the benefit above is not available to members generally

22. **Third Ordinary Resolution**

That the members approve an honorarium of \$3000 for the Treasurer

Members acknowledge that the benefit above is not available to members generally

23. **Fourth Ordinary Resolution**

That the members approve an honorarium of \$3000 for the Secretary

Members acknowledge that the benefit above is not available to members generally

Honorariums identified in Ordinary Resolutions (19 – 22) shall be paid from the clubs' funds at the end of year of service by members of the board. If a member vacates the position before the end of year, they will be entitled to payment at the boards discretion of the proportionate time served as a Board member.

24. **Fifth Ordinary Resolution**

Subject to members approval, at each AGM this honorarium will be increased by the Consumer Price Indexed (CPI) for Australia for the quarter ending December and rounded to the nearest dollar.

25. **Sixth Ordinary Resolution**

To consider and if sought fit pass the following sixth resolution. The members hereby agree to and approve the following benefit for Directors of the Dandenong Cranbourne RSL Sub Branch Inc. the following: -

- (a) Purchase and repairs where necessary of a club uniform for each director
- (b) 1. Reasonable expenditure for professional development and education of Directors which include: -
  1. The reasonable cost of attending association conference, seminars, lectures, trade displays and other similar events as may be determined by the Board of Management from time to time. Cost not to exceed \$25,000.00 in one year.
  2. The reasonable cost of attending hospitality venues for the purpose of observing their facilities and methods of operation.

26. Confirmation of the next AGM date being **Sunday February 28th, 2021 @ DRSL. SB**

27. **Agenda Items**

- (a) **Alan Rogers Member No 1200023**

That the Club Committee cause an Inquiry Board be formed at the earliest time to enquire into the loss of revenue of \$365,000 (or a more accurate amount, whichever is applicable) and make recommendations to avoid similar or further losses in the future.